Sanitized - Approved For Release : CIA-RDP63-00314R000100350037-5

MAP LIBRARY DIVISION

25X9A2 Acting Chief, [redacted] 25X1A9a

Office of the Chief [redacted] 25X9A2

Maintains comprehensive reference library of maps and related reference materials on foreign areas. Conducts, through Department of State and CIA channels, coordinated procurement of maps, related reference materials and map and geographic intelligence for the U. S. map libraries and for intelligence personnel in CIA, the Department of State and the Department of Defense.

PROCESSING BRANCH

25X1A9a

25X9A2 Chief, [redacted]

The Processing Branch is responsible for cataloging and maintaining the collections of maps and map related publications which remain in the Map Library, and the stock collection of CIA published maps. It coordinates and publishes a "Confidential" and a "Secret" Acquisitions List for Maps of Foreign Areas. It maintains a Circulation Desk and is the liaison between the Map Library and the Depositories.

CATALOGING AND INDEXING SECTION

25X1A9a

Chief, [redacted]

Catalogs, by professional library standards, all specialty subject maps, map series, atlases, gazetteers, map publishers' catalogs, geographic and cartographic volumes which remain in the Map Library.

Is responsible for the maintenance of Map Library card catalogs for maps and publications.

COLLECTION SECTION

25X1A9a

Chief, [redacted]

Maintains and services, through the Reference Branch, the loan copy collection of specialty and series maps; the stock collection of CIA published maps; and the duplicate map collection for distribution purposes. Acts as CIA liaison in ordering maps and map materials from all U.S. Government map publishers and non-Government agencies on contract. Initiates orders for

Sanitized - Approved For Release : CIA-RDP63-00314R000100350037-5

Sanitized - Approved For Release : CIA-RDP63-00314R000100350037-5

re-stocking material on foreign procured items and domestic non-Government items. Responsible for handling all requests for reproduction of maps held in the Map Library.

PROCUREMENT BRANCH 25X1A9a

25X9A2 Acting Chief, [redacted]

The Branch is responsible for the procurement of maps and related materials of foreign areas through State Department, CIA and other channels. The Branch coordinates and sends to the field the requirements of the Agencies participating in the Inter-Agency Map Procurement Committee. It gives professional direction and support to the Geographic Attachés in the field through the Special Assistant for Maps in the Department of State.

REFERENCE BRANCH 25X1A9a

25X9A2 Chief, [redacted]

To provide a complete map reference service to the Central Intelligence Agency and the Department of State, based upon holdings in this and other U. S. Government map libraries, and to provide a specialized map reference service to other members of the intelligence community, based on the holdings of this library only.

Sanitized - Approved For Release : CIA-RDP63-00314R000100350037-5